

October 4, 2011

In addition

Dear IAAP Members,

My services were requested to conduct a review of the account activity for IAAP's Kachina Chapter. The time period I reviewed was July 2010 through June 2011. During the review, I compared the bank statements to the activity recorded in the Kachina Chapter's books, which are prepared by the treasurer.

Overall the expenses and deposits were appropriately recorded, therefore could be traced to the bank statements. I was able to determine the overall activity for this time period closely balances to the bank statements. Based on my review, the financial records appear accurate in all material aspects. Notwithstanding, I would strongly encourage copies be maintained of all deposit and expense detail to ensure complete and accurate records.

If you have any questions, do not hesitate to contact me at 480-503-6855. I appreciate the opportunity to serve the IAAP's Kachina Chapter.

Sincerely,

A handwritten signature in cursive script that reads "Margie Bollinger". The signature is written in black ink and is positioned to the right of the typed name.

Margie Bollinger

Accounting Systems Analyst – Finance Division
Town of Gilbert