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*SPECIAL
EDITION*

THE SPOTLIGHTER

Delegate Report

Margaret Lojas, CAP

President Susan Shamali, CPS/CAP called the 65th Annual Education Forum and Annual Meeting of the International Association of Administrative Professionals to order at 9:10 a.m. on Sunday, July 18. Over 1,400 members of the Association filled the Hynes Convention Center in downtown Boston, MA, with 301 of those attendees being first-timers. The Arizona-Nevada-New Mexico Division had three of those first-timers as delegates -- Marina Higdon, President of the Kachina Chapter, Margaret Gianfacaro, President of the Scottsdale Chapter, and Barrett Shaw, CPS, President of the NTS Chapter.

After introducing the candidates for International Officers, and hearing their speeches, President Shamali gave her "state of the Association" address. We are moving toward a remarkable Association, but still have a way to go. Some programs were eliminated, as they no longer meet the needs of the majority of our members. Other programs, such as our certification program, are undergoing changes. The changes in the certification program begin in November 2011. Changes regarding recertification begin immediately (fewer points needed, however, fewer categories in which to earn them). The changes in the program will align the program more clearly with our profession. A copy of President Shamali's handout is available on the IAAP-HQ website, <http://www.iaap-hq.org>, as well as on our Division website <http://www.az-nv-nm-div-iaap.org>.

Kathy Hampton, Secretary of the Retirement Trust Foundation, presented her report to the assembly. Many changes were made this year, with the focus of the Trust now being to help provide housing subsidies for administrative professionals in need. (HSAN). Delegates were informed that IAAP members are always at the top of the list for help. She also assured us that Vista Grande, at 96% occupancy, is not for sale.

After lunch, we began the District Caucuses. Four chapters in the Arizona-Nevada-New Mexico Division received the Chapter of Excellence Award: Kachina Chapter (Arizona), NTS Chapter (Nevada), Valley West Chapter (Arizona), and Scottsdale Chapter (Arizona). Delegates and alternates also had the opportunity to meet one-on-one with the candidates for international officer. This really helped me decide which candidate would receive my vote on behalf of the Division.

Monday morning was delegate duty time -- voting for International Board officers. Yes, SW District did need a second vote for Director. Please visit the IAAP-HQ website for all the information on our International Board for 2010-2011.

The Leadership Luncheon speaker, Kelly Tyler, focused on "Put Your Whole Self In - Leadership the Hokey Pokey Way". Kelly described five keys to putting your whole self in: Give All, See Beyond, Notice Others, Move Forward and Enjoy Now. Her question to us: What do we want people to remember us for on our 95th birthday? Hmm.

The business session reconvened in the afternoon on Monday. There was very good discussion on the proposed Bylaw Amendments. All proposed amendments to the International Bylaws and the Retirement Trust Foundation were adopted. The discussions and bylaw voting are a very important part of being a delegate. Sometimes, in the midst of debate, a delegate will have one of those "Ah ha" moments and see another side of the story. Being open to seeing the other side is vital to making good decisions. Our Bylaws and Standing Rules provide important governance for our Association. Bylaws and Standing Rules are not written in stone, and can and should be reviewed and updated.

Tuesday began with keynoter Vernice "Flygirl" Armour, a police officer turned Marine Helicopter pilot. She was the first African-American Female Marine Combat pilot and served two tours in Iraq. Her message of commitment was inspiring. "There are only two ways to succeed, the first time, or again." She urged us to acknowledge obstacles, but don't give them power. Refuse to settle, even in the little things.

After more educational workshops during the day, we heard from Erin Brockovich on Tuesday evening, "Take it from Me: Life's a Struggle, But You Can Win". She reiterated the struggles she faced, the examples of getting pushed down and around, getting back up, and starting over again. She truly believes that one shouldn't let others define who you are. You must be true to yourself. Make a commitment -- there's that word again -- then use your "stick-to-itiveness." There are no failures, only practice.

Wednesday saw more workshops, along with the final banquet. Thursday morning was a leadership workshop, where Cynthia D'Amour led us on the path to "Embrace Your Lazy Leader for Outrageous Results". There are ways to increase the volunteers on our committees! Leaders of all volunteer organizations are prone to the "do it myself martyrdom syndrome". We need to relinquish the reins and let others develop their skills. We also had presentations from Executive Director Don

Bretthauer,(governance) Vice President Karlena Rannels, (financial reporting) and President-elect Tamara Goodall (conflict resolution).

Whew! It was totally exhausting, and loads of fun. I was able to reconnect with friends, make new friends, see some of the historic sites in and around Boston, and come home exhausted but brimming with ideas.

Our delegates represented the Division well, casting their votes and speaking up. Thank you for a job well done!

Division Meeting Update

The Bylaws and Standing Rules, as updated at the recent Annual Meeting are included with this mailing. These will also be available on the Division website.

Certification Update

Congratulations to the following who earned their designations as a result of the May test:

Sherry Van Parys, CPS
Barrett Shaw, CPS
Laurie Griffey, CPS
Christine Farlow, CPS
Karen Rudy, CPS
Wendy Dunn, CPS

Amanda White, CPS*
Linda Glenn, CAP
Vicki Dean, CPS/CAP
Janice Cissna, CPS/CAP
Candice Rodriguez, CAP

(*Amanda White passed the test in November, and finalized her qualifications later that month).

Also ***congratulations*** to those who have recertified in the past six months:

Holly Esparro, CPS
Linda Sellner, CPS/CAP
Glenda Austin, CPS/CAP

Jill Nichol, CPS
Elizabeth Miller, CPS/CAP

Division Board Information

President	Margaret Lojas, CAP	Board Contact For: Albuquerque, Kachina, NTS
President-Elect	Patti Speer, CPS	Members-At-Large, Valley in the Sierras, Valley of the Sun
Vice President	V. Tina Gilbertson	Mesilla Valley, Scottsdale

Secretary Mary Anne Tolmie San Xavier, Sandia Retirement, Las Vegas Valley

Treasurer Marianne Robbins Oasis, Valley West, Mohave

Committee Chairs

Bylaws and Standing Rules	Bonnie Ellis
Division Parliamentary Advisor	Susan Schultz, CPS
Membership	Phyllis Chase, CPS/CAP
Retirement Trust Foundation	Sandra Kowalec, CPS/CAP
Certification	Dawn Negrete, CPS/CAP
Webmaster	Diane Rogers, CPS/CAP

Hold the Date	Educational & Leadership Conference
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Be sure to **HOLD THE DATE** : **October 15-16-17**. The Division Board will present three seminars that weekend, including a session on succession strategies. This will fulfill one of the requirements towards Chapter of Excellence! Details will follow next week!

Be a Leader with Passion & Purpose!

